



Minutes of the British Disability Fencing Association (BDFA) Board meeting held at The Burleigh Court Hotel,  
Loughborough University.  
Saturday 30<sup>th</sup> June 2018

Present:

4 elected Board members,  
1 independent Board member

Apologies:

2 elected Board members

Decisions from the Board meeting

REF	MINUTE	ACTION
148	Conflict of interest from 2 people. None in relation to the Agenda.	
149	<u>The minutes of the last Board meeting held on 18<sup>th</sup> April 2018 were not approved because they were not completed in the correct format with items numbered. The amended minutes will be signed by the Chairman at the next meeting.</u>	
150	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>• Problem with the Santander bank account when BDFA becomes a limited company. Need to change banks to HSBC</li> <li>• Articles of Association have been changed. Vote at the 2015 AGM was not correctly recorded, so it needs to go back to the membership to vote again.</li> <li>• BDF National Championships will be held at Moulton College after EF rejected request for them to piggy-back EYC's.</li> </ul>	
151	<b>Finance</b> <ul style="list-style-type: none"> <li>• Review of the reserves policy to be carried out.</li> <li>• Finance officer to send out all the invoices to athletes</li> <li>• Training camps to increase fees to £25 per weekend, but £20 if paid early. Workshops to be provided at lunchtime. Meals to be paid for by individuals.</li> </ul>	
152	<b>BF Codes of Conduct</b> Approved – BDFA to adopt the BF codes of conduct. BF CEO to be informed.	
153	<b>Governance</b> Privacy policy is delayed. BDFA can't produce its policy until IWAS produces theirs. BDFA to contact all members and seek permission to share their personal data with IWAS and BPA. DPO to attend a refresher course.	
154	<b>Insurance</b> Obtain a quote from Zurich for public liability insurance	
155	<b>Pathway Development Policy</b> UKAD adviser course is completed online at no cost and should be a requirement for all fencers rather than formal instruction.	
158	<b>AOB</b> Coaches at international competitions need to know their roles and responsibilities.	
159	<b>DATE OF NEXT BOARD MEETING</b> <u>Doodle Poll</u>	
160	<b>CLOSE</b> Chair closed the meeting at 17:00	