



Abridged Minutes of the British Disability Fencing Board meeting held  
By Video Conference at 19:00  
Wednesday 28<sup>th</sup> October 2020

Present:

- 2 independent directors
- 2 elected directors
- 1 athlete rep

2 guests for part of the meeting

Apologies

- 1 appointed director
- 1 guest

REF	MINUTE	ACTION
345	<b>Conflicts of Interest</b> As per the register	
346	<b>IWAS Congress</b> Motion to expand the number of Members from 5 to 7. If Motion succeeds 2 nominees will be excluded. Rules stipulate certain inclusions to the membership. Board decision – to support the expansion to 7 Members. BDF to seek clarification from IWAS re the voting method and protocols. Once received Board approval to be decided via email.	BDF to write to IWAS for clarification
347	<b>Athlete Welfare</b> Request for information regarding the international competition in Brazil, to enable a risk assessment to be prepared.	BDF to write to IWAS for information
348	<b>UKAD</b> New rules apply in January 2021.	
350	<b>Minutes of the Meeting on 11<sup>th</sup> September 2020</b> Approved	
350 350.1	<b>Matters Arising</b> Obtaining funds – companies that have previously provided funds are shrinking so funds are hard to come by. Invitation to join Amazon-Smile – agreed in principle. Request for finance sub-committee meeting in 2 weeks. Accreditation for coaching conversion course – discussions underway with BF.	Finance sub-committee meeting in 2 weeks
350.2	<b>AGM</b> AGM will be held in January. Civica, the company used by BF has offered to conduct the election for £600. Board agreed.	
350.3	<b>Management of Competition Fees</b>	

	<p>Discussion about how the competition fees are collected from the athletes. BDF is still not using the Peter Harrison Foundation funds to help self-funding athletes.</p> <ul style="list-style-type: none"> <li>• Suggested that athletes pay a deposit once their selection is confirmed.</li> <li>• Referees submit their expenses within 7 days post competition</li> <li>• Athletes sent final bill and given 14 days to pay.</li> <li>• In no payment £50 fine and no further selections.</li> <li>• Referees book flights in advance</li> <li>• Book flights at earliest opportunity</li> <li>• Travel to airport under £50, if over £50 authorised in advance</li> <li>• Per diem €80 or €60 honorarium + €20 for food.</li> </ul>	
351	<p><b>Finance Situation</b> Needs to be addressed as a matter of priority so that we can apply for funds from outside organisations.</p>	
351.2	<p><b>Bank Account</b> Still not resolved</p>	
351.3	<p><b>PayPal Account</b> To set up the new online membership system via the website it was necessary to open a PayPal account. The membership fees were increased slightly to cover the costs incurred by use of the PayPal account.</p>	
352	<p><b>AOB</b> There is a Home Nations working group developing a refereeing pathway. Currently there are 3 modules but a 4<sup>th</sup> module is being developed to cater for wheelchair fencing. There is a need for the candidates to practice and opportunities to do so at BDF training camps is required. Board in agreement of the proposal.</p>	
354	<p><b>Close</b></p>	
	<p>The meeting closed at 21:07</p>	