



Minutes of the British Disability Fencing Board meeting held  
By Video Conference 11.10.21 & 14.10.21

| NAME  | POSITION             | INITIALS |
|---|----------------------|----------|
| <b>Present</b>                                    |                      |          |
| Liv Corbishley                                    | Independent Chairman | LC       |
| Rick Rodgers                                      | Secretary            | RR       |
| Adebola Odeyemi                                   | Treasurer            | AO       |
|   |                      |          |
| <b>In attendance for Agenda Item 2 (only)</b>     |                      |          |
| Viv Mills   | Operations Director  | VM       |
| Ali (independent, friend of VM) surname not given |                      |          |

| REF/Agenda Item | MINUTE   | ACTION  |
|-----------------|--|---|
| 1               | <b>CONFLICTS OF INTEREST</b>   |   |
|                 |  |   |
|                 | AO – Works with the BPA (on the register)  |   |
| 2               | <p><b>Risk &amp; Voluntary Operational Delivery (11.10.21)</b><br/>LC opened confirming the conversation on 2.10.21 with VM where she resigned from the board.</p> <p>The board and VM discussed the risks and concerns to the NGB relating to emails that contained complaints regarding VM. It was confirmed that VM would continue in a limited capacity as directed by the board to minimise risk and provide support to the NGB until the end of stage one of the BFBDF Project, which is currently end of November. This included not attending the World Cup event in Pisa or the training camps but maintaining administrative and logistical support. LC asked VM to consider a good level of communication between her and the board was going to be needed for it to work. VM indicated she was comfortable with this.</p> <p>VM outlined that she felt it was unsafe not to send a Team Manager to Pisa. LC said that at this point a decision had not been made but that they would speak with stakeholders. VM asked to be advised in writing if a Team Manager was going.</p> <p>The board recognised the level of voluntary time VM had given to date and thanked her.</p> | VM to support in a limited capacity as directed by the board. |

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|---|--|--------------------------------------|
| 3 | <p><b>Equipment, Documents &amp; Information (14.10.21)</b></p> <p>The board briefly discussed the lack of oversight in terms of operational documents and information and the need for this information to be shared. The previous issue of storage of equipment was raised.</p>  | RR to arrange storage for equipment. |
| 4 | <p><b>Pisa &amp; Training Camps (14.10.21)</b></p> <p>The board discussed the feasibility of providing support to athletes for Pisa, particularly in terms of someone from the NGB attending in the capacity of Team Manager/Coordinator. Input and advice had been gained from stakeholders, EIS/UK Sport, IWAS. It became clear this was not essential, at this level and whilst the NGB may have given the expectation to athletes not all other nationalities don't. The consensus was providing athletes had their coach and parent/guardian if under 18 then this was acceptable. Further information had been gained, British Fencing currently state on their website they are not sending personnel to international events at this time, due to the implications of the pandemic. The board agreed they would continue to look for someone, although it was looking unlikely that someone could be found. IWAS offered if that was not possible, given the tight turnaround (deadline 17<sup>th</sup>) they would have individuals that could be a point of contact at the event.</p> <p>In light of limited resources and the low level of people expected to take part in the November training camp it was decided to cancel it. The board would decide on the December camp within the next few weeks.</p> |                                      |
| 5 | <p><b>International Coaching Policy (11.10.21)</b></p> <p>The board discussed an email LC had received from a coach. This was supported by a paper outlining information and the timeline leading up to the email. The board recognised the grey areas relating to the approval of policies, lack of circulation and publication. It was agreed that in this instance the coach could not be expected to adhere to a policy they had not seen.</p>   |                                      |
| 6 | <p><b>Any Outstanding Business (14.10.21)</b></p> <p>Previous board minutes have been agreed via email.</p> <p>AO updated the board on costs of audit.</p> <p>RR spoke about Welfare training (Fencing specific) that he is considering attending.</p> <p>It was noted that although RR had been appointed as Secretary some time ago, details had not been updated at Companies House, therefore along with the resignation of VM from the board this had been amended.</p>   |                                      |
| 7 | <p><b>Dates of remaining meetings for 2021</b></p> <p>LC said she expected there would be a need for a board meeting within the next month and she would arrange a date soon.</p> <p>November board meeting to take place via Zoom 12noon Thursday 25<sup>th</sup>.</p>  |                                      |
|   | <b>CLOSE</b>   |                                      |
|   |  |                                      |